

NAPERVILLE CHORUS BOARD MEETING MINUTES: June 26, 2023

ATTENDEES: Elisabeth Case, John Zelman, Liz Stefanski, Keith Anderson, Sarah Sippy, Gail Nelson, Margaret Jonah, Chuck Jonah, Cristin Adam (Music Chair)

CALL TO ORDER: The meeting was called to order at 7:12 pm.

MINUTES: A motion was made to approve the May 21 minutes. The motion passed.

FINANCIAL:

Chorus credit card: Our credit card was used to create an Amazon Prime membership. Keith will address this problem (if necessary, he'll cancel the existing card and open a new account). In future, should Board members use their personal cards for chorus expenses and get reimbursed? To be discussed. Regardless, Cristin should have her own chorus card to cover music purchases.

Ticketing agreement: Jen Holloway, North Central College (NCC) Patron Services Manager, has sent an agreement for Elisabeth to sign. Decisions are needed "soon" on December ticket prices, use of discount code, use of NCC ticket agents, etc. Refer all future messages regarding ticketing to the Production Chair, John.

Marketing agreement: We don't have one yet. John will contact Jen Berosek, NCC Associate Director of Fine Arts, regarding this.

Storage lockers: Our orchestral music is stored in Pfeiffer Hall, but NCC now wants \$82/mo for the locker in Wentz where we store our choral music. Keith made a motion: he and John will clear out the Wentz locker, move any orchestral music to Pfeiffer, and discard or donate the rest. Motion passed.

Outreach conductor: Cam resigned after two weeks. We will not pay him. Liz will draft a message for Keith to post, soliciting a replacement.

NEW BUSINESS:

Music lineup for December: Reid will coordinate with Pete Ellman on the choice of Christmas songs. We will also sing excerpts from the Messiah; Reid prefers the Schirmer edition, which some (many?) chorus members have. To be discussed: What version should members be offered for purchase? Keith fills out an ASCAP form and submits a fee for each concert. John will discuss broadcast rights with NCTV.

Fall registration: This is our chance to ask members if they've served on the Board; what skills they have (Elisabeth will prepare a list for a drop-down menu of responses); and maybe also their musical experience (to be decided). Since the fire code allows only 120 people in the rehearsal room, we may need to limit registration. The consensus was to email registration forms to Board members first, and email forms 5 days later to Spring 2023 attendees and those who've asked to join; include info about the program and the number of rehearsals planned. Offer two electronic payment alternatives—PayPal and credit card—and make clear that if you pay by mailing a check, you may not get in. Holding slots for 25 basses, 25 tenors, and 70 women, and wait-listing beyond that, was suggested.

Welcome letter: Sarah and John will draft one.

NEXT MEETING: Monday, July 24, at Keith's home.

ADJOURNMENT: The meeting was adjourned at 9:19 pm.