

**NAPERVILLE CHORUS BOARD MEETING MINUTES: October 6, 2025**

**ATTENDEES:** Keith Anderson (Treasurer), Elisabeth Case (Past-President), Andy Galvan (Friends of the Chorus), Signe Gleason (Secretary), Jesse Hart (Director at Large), Chuck Jonah (Program Production), Margo Jonah (Grants), Cathy Kaduk (Financial Secretary), Vi Gail Nelson (VP), Nancy Sigel (Membership), Sarah Sippy (ADA Compliance), Richard Sohn (Director at Large) Janan Szurek (President). Pamela Whittles (Director at Large), John Zelman (Operations), Kevin Kelly (Interim Director)

**ABSENT:** Cristin Adam, Vicky Lynch

**CALL TO ORDER:** The meeting was called to order at 6:17 PM

**MINUTES:** The [9.8.25 minutes](#) were approved. Elisabeth moved to approve minutes, all agreed.

**FINANCIAL UPDATE:** Cost of Organ Rental for Winter Concert = \$1475 from Studio Instrument Rentals. Will be delivered on Monday before the concert and picked up on Sunday after the concert.

TOPIC: Notes	Follow-Up Needed
<p><b>To Dos from Last Meeting:</b></p> <ul style="list-style-type: none"> <li>• Chuck will use registration information to add numbers – DONE</li> <li>• Keith will write - \$1500 check to UMC Church for Winter Semester. - DONE</li> <li>• Search committee will coordinate with Kevin for guest conductor – DONE – October 13th</li> <li>• Survey will be given to members within first two weeks of rehearsal regarding Kevin. - This will be done before the guest conductor comes.</li> <li>• Janan will ask Jon if he is interested. DONE, but no longer needed because Kevin can conduct our spring concert. His other group graciously changed their date.</li> <li>• Margo will write letter indicating board support to apply for a grant. And Janan will sign it. DONE</li> </ul>	
<p><b>April Concert</b>            Kevin presented the program proposal            Opted not to have soloists to save money. Jon Warfel concurred that the concert would work without soloists.</p> <p>We will need a full orchestra – approximately \$12,000. Will probably be more if we want multiple orchestra rehearsal. Kevin is looking into it. Jon worked with NCC staff to get the orchestra.</p>	
<p><b>Participation in Patriotic Concert with Naperville Band</b>            Group is interested. Will need to find someone to conduct some rehearsals.</p>	Janan will contact Emily about music and ask her if she

	could do 2 rehearsals with us.																		
<p><b>Fund Raising</b></p> <p><b>Friends of the Chorus:</b> (email from Andy) We will make a plea for donations, again this year. (It is our biggest income source.)</p> <p>Andy suggested looking into corporation(s) to match donations.</p> <p>That we will offer complimentary performance tickets to donors, as we have in past years.</p> <table border="0" data-bbox="203 667 1040 911"> <tr> <td>Conductor's Circle</td> <td>\$1000 or more</td> <td>8 tickets</td> </tr> <tr> <td>Benefactor</td> <td>\$500 to \$999</td> <td>4 tickets</td> </tr> <tr> <td>Patron</td> <td>\$300 to \$499</td> <td>3 tickets</td> </tr> <tr> <td>Sponsor</td> <td>\$200 to \$299</td> <td>2 tickets</td> </tr> <tr> <td>Contributor</td> <td>\$100 to \$199</td> <td>1 ticket</td> </tr> <tr> <td>Friend</td> <td>less than \$100</td> <td>no comp tickets</td> </tr> </table> <p>Deadline to give Chuck names to put in concert program is November 30th</p>	Conductor's Circle	\$1000 or more	8 tickets	Benefactor	\$500 to \$999	4 tickets	Patron	\$300 to \$499	3 tickets	Sponsor	\$200 to \$299	2 tickets	Contributor	\$100 to \$199	1 ticket	Friend	less than \$100	no comp tickets	<p>Signe will compose an email to share to invite people to the concert and solicit donations. This will go to people who are not Chorus Members. There is an extensive email list of previous chorus members and previous concert goers . She will share it with Kathy, Keith and Andy.</p> <p>Andy will coordinate emailing with Nancy, and she will share it on Constant Contact</p>
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<p><b>Toys for Tots:</b> Based on difficulties encountered last year, chorus will NOT do it this year. It was noted that there are many other opportunities in Naperville to make donations for Toys for Tots</p>																			
<p><b>Online Workshop about "The Importance of Strategic Planning for Nonprofits."</b></p> <p>Join <a href="#">Lawyers for the Creative Arts</a> for a program designed to empower nonprofit leaders with the knowledge and skills necessary to develop and implement effective strategic plans. Participants will gain an understanding of the importance of strategic planning for nonprofit organizations, learn about the essential elements of a strategic plan, and explore the step-by-step process of creating one. The program will also clarify the crucial role of the board in the strategic planning process and provide guidance on how to keep the plan dynamic and relevant through regular updates.</p> <p>This program is presented by Cris Beilstein, founder of Elevation Collaborative LLC.</p> <p>To register: Go to <a href="http://law-arts.org">law-arts.org</a>, scroll down to Workshops and Seminars, click on Calendar, and select the Oct 8 event. Click the button on the upper right of the page to register.</p>	<p>Janan and Margo will participate in the workshop via Zoom. Other BOD members invited to participate</p>																		

<b>2026 Salzburg Choral Festival: <i>Jubilate Mozart!</i>, June 25 – 28, 2026</b> <a href="#">Information</a>	Janan will let the group know that we will not be participating.
<b>OTHER:</b> Marketing for concerts. Vicky has developed a plan	
<b>FUTURE AGENDA ITEMS:</b> 2026-2027 Season – 50 <sup>th</sup> Year Anniversary Put on <b>November agenda</b>	Celebration Committee – open to the chorus

**ADJOURNMENT:** The meeting was adjourned at 7:18 PM

**NEXT MEETING:** November 3, 2025 at 6:15 PM – UMC, Room 305

**Links to Documents:**

- [LINK to Future Meeting Dates](#)
- [Board of Directors & Music Staff](#)
- [External Contact List](#)
- [2025-2026 Season Dates](#)

**Minutes Recorded by** Signe Gleason, Naperville Chorus Secretary